

LETTER OF UNDERSTANDING
between
Surrey Amateur Radio Club (SARC)
and
Surrey Emergency Program
Amateur Radio Society (SEPARS)

1. PURPOSE

The purpose of this Letter of Understanding is to state the terms of a mutual agreement between the Surrey Amateur Radio Club, and the Surrey Emergency Program Amateur Radio Society – both incorporated under the *Society Act* – that will serve as a framework to establish the use of licensed amateur radio communication resources in emergency and disaster situations, as well as in exercises and routine drills.

2. RESPECTIVE MEMBERSHIPS

SARC comprises interested individuals (some of whom may not be licensed Amateur Radio Operators) and who pay an annual membership fee to participate in club activities.

SEPARS comprises both volunteers and professional staff (some of whom may not be licensed Amateur Radio operators) in support of its communications programs.

Members of SARC may also be members of SEPARS and vice-versa.

3. RECOGNITION

SEPARS recognizes SARC as an amateur radio club which:

- is dedicated to further the skills of amateur radio operators;
- promotes and encourages interest and activities associated with amateur radio;
- assembles and distributes technical information;
- provides a forum for expression of technical opinion on the above mentioned subjects;
- provides educational services and accredited examiners for prospective amateur radio operators, including testing of qualifications for licensing;
- carries out social activities involving amateur radio operators to promote fellowship and enhance cooperative efforts;
- conducts fund-raising to facilitate support of worthwhile activities that promote both the hobby and emergency communications capability;
- sponsors and supports legislation and regulations advancing the status of amateur radio;
- affiliates with other local, national and international associations, where appropriate;
- provides a community service by providing radio communications for parades, runs, marathons and other public events; and
- practices essential radio skills and formal messaging by operating regular traffic nets.

In doing so, SARC holds regular meetings, operates and maintains radio communication facilities including repeaters and provides basic and/or advanced amateur radio courses for licensing of individuals by Industry Canada.

SARC recognizes SEPARS as a supported program of the City of Surrey that works to ensure that any response to a disaster is provided with coordinated and efficient radio communication. The Emergency Plan for the City of Surrey is based on an 'all hazards' approach, and is tested yearly by staff from both communities and responding agencies, which include Fire Services,

